



KENYA SCHOOL OF GOVERNMENT

Empowering the Public Service

MATUGA CAMPUS

TRAINING CALENDAR FY 2024/2025



The Kenya School of Government is a certified institution that provides capacity building programs for the Public Service through training, research, consultancy and advisory services. The School seeks to facilitate acquisition of wider and deeper knowledge about social and economic issues of national, regional and global concern beyond development of skills and competencies in the respective courses and areas of specialization. This goal is achievable through seminars, public lectures, and conferences services to both National and County governments, private sector players as well as those from the Non-Governmental Organizations (NGOs). To deliver on the mandate, the School has strategically located campuses across the country, KSG Matuga being one of them. The School boasts of experienced, cultured and well trained dons, researchers and consultants in various disciplines in tandem with programs. Matuga Campus is located in Kwale County, about 22 kilometres from Mombasa city. Renowned for its tree-planting and environmental conservation efforts, the Campus is surrounded by lush trees that characterize the scenic beauty of Kwale County. Matuga Campus is accessible by air both through Moi International Airport in Mombasa and Diani Airstrip in Diani. Besides, there is the Standard Gauge Railway (SGR) which terminates at Miritini in Mombasa after which; one has the opportunity to sample a ride on the famous Likoni Ferry, and good road infrastructure. The Dongo Kundu Bypass when complete, will connect Mombasa Mainland West to Mombasa Mainland South, without entering Mombasa Island. The Campus offers a great opportunity for learning, fun and reflection. It is an ideal setting for team building, camping and retreats as well as a serene environment for conferencing, seminars and workshops. Overlooking the Indian Ocean, the Campus provides a unique view of the vast Diani Beaches and its surroundings. In the Campus, one also gets an opportunity to appreciate the rich culture of the surrounding community including the Giriama Dancers. Participants also gets a chance to explore Wasini Island, the historical caves and Kisite Mpunguti Marine Park known to be the home of Dolphins. Matuga Campus has cut a niche for its clientele with specific needs that are addressed by the unique location and facilities. For this reason, the Campus has a buffet of both tailor-made and client demand-driven programs offered by experienced faculty at competitive rates as indicated in this Schedule of Courses for FY 2024/2025

SCHEDULE OF COURSES FOR 2023/2024

CODE	PROGRAM	DURATION	CATEGORY OF STAFF	DATES	STANDARD	EXECUTIVE
EXECUTIVE LEADERSHIP PROGRAMS						
AOP	Accounting Officers Program	5 Days	Accounting Officers in Ministries, State Corporations, Constitutional Commissions, Legislature, Judiciary and Independent offices	July 15 - 19, 2024 Nov 18 -22, 2024 Mar 10 - 14, 2025 June 9 - 13, 2025	175,000(Non-Resident executive)	
AOPC	Accounting Officers Program for County Governments	5 Days	Accounting Officers in the County Governments, County Assemblies, Executive and its entities	On Request	60,649(Res) 38,821 (Non-Res)	79,576(Res) 44,774(Non-Res)
TLC	Transformative Leadership Course	5 Days	Public officials and other individuals responsible for institutional and business re- engineering in their organizations.	Oct 14 - 18, 2024 Dec 2- 6, 2024 Mar 10 - 14, 2025 May 19 - 23, 2025	60,649(Res) 38,821 (Non-Res)	79,576(Res) 44,774(Non-Res)
SLDP	Strategic Leadership Development Program	6 Weeks	Officers in leadership and policymaking roles, typically in Job Grades N and above, and their equivalent.	July 8 –16 Aug, 2024 Aug 26– 4 Oct, 2022 Sept 9 – 18 Oct, 2024 Oct 28- 6 Dec , 2024 Feb 3-Mar 14, 2025 Apr 28- June 6, 2025	240,357(Res) 152,640(Non-Res)	266,815(Res) 189,200(Non-Res)
SLDP-O	Strategic Leadership Development Program (Online)	10 Weeks		Aug 12-18 Oct, 2024 Sept 9- 15 Nov, 2024 Jan 20- 28 Mar,2025 April 21- 27 Jun 2025	125,280 (Online) <i>Experiential learning module will be physically participated on at the school for 5 days.</i>	

CODE	PROGRAM	DURATION	CATEGORY OF STAFF	DATES	STANDARD	EXECUTIVE
BPR	Business Process Reengineering	5 Days	Senior officers in organizations responsible for processes and systems.	Sept 16-20, 2024 Jan 20-24, 2025	60,649(Res) 38,821 (Non-Res)	79,576(Res) 44,774(Non-Res)
MANAGEMENT DEVELOPMENT PROGRAMS						
SMC	Senior Management Course	20 Days.	Middle level managers in the Public service typically in Job Grades K and their equivalent in private sector.	July 15 – 9 Aug, 2024 Aug 19 – 13 Sep, 2024 Sept 23 –18 Oct, 2024 Oct 7 – 1 Nov, 2024 Nov 4 – 29, 2024 Jan 6 – 31, 2025 Feb 3 – 28, 2025 Mar 3 – 28, 2025 Apr 7 – May 2, 2025 May 5 – 30, 2025 June 2 – 27, 2025	197,618(Res) 114,989(Non-Res)	255,316(Res) 132,288(Non-Res)
SMC-O	Senior Management Course (Online)	8 Weeks		July 29 -20 Sept, 2024 Sept 23- 15 Nov, 2024 Oct 7- 28 Nov, 2024 Jan 20-14 Mar, 2025 Apr 7-30 May, 2025	92,800 (online) Examinations be done physically at the school (1 day)	
PPFI	Public Policy Formulation Implementation and Analysis	5 Days	Manager responsible for developing policies.	July 1-5,2024 May 26-30,2025	60,649(Res) 38,821 (Non-Res)	79,576(Res) 44,774(Non-Res)
		10 Days	Training practitioners, training	Sep 9-20, 2024 Mar 3-14, 2025	113,666(Res) 68,586(Non-Res)	154,675(Res) 77,236(Non-Res)

CODE	PROGRAM	DURATION	CATEGORY OF STAFF	DATES	STANDARD	EXECUTIVE
TOT	Training of Trainers		managers, public officials, and private sector practitioners responsible for facilitation of programs			
		20 Days (Online)		May 12-6 June, 2025	46,400(Online)	
YEA	Youth Entrepreneurship in Agriculture	10 Days	Youth interested in agribusiness such as crop and animal husbandry, agro-processing, manufacturing of inputs and animal feeds etc	Nov 11-22, 2024	113,666(Res) 68,586(Non-Res)	154,675(Res) 77,236(Non-Res)
EYSE	Entrepreneurship for Youth engaged in SMEs	5 Days	Youth from various sectors within the economy.	July 1-5, 2024	60,649(Res) 38,821 (Non-Res)	79,576(Res) 44,774(Non-Res)
CODE	PROGRAM	DURATION	CATEGORY OF STAFF	DATES	RESIDENT	NON-RESIDENT
PUBLIC SERVICE INDUCTION PROGRAMS						
IPS	Induction Program for the Public Service	10 Days	Newly appointed, redeployed, re-designated or promoted officers at all levels	On Request	113,666(Res) 68,586(Non-Res)	154,675(Res) 77,236(Non-Res)
IPSA	Induction Program for Special Advisors	5 Days	Officials engaged to provide specialized policy or strategic support.	On Request	60,649(Res) 38,821 (Non-Res)	79,576(Res) 44,774(Non-Res)
PIPI	Public Service	5 Days	Persons interested in joining the	On Request	60,649(Res)	79,576(Res)

CODE	PROGRAM	DURATION	CATEGORY OF STAFF	DATES	STANDARD	EXECUTIVE
	Induction Program for Interns		public service on internship program from training institutions.		38,821 (Non-Res)	44,774(Non-Res)
PUBLIC SERVICE ETHICS AND INTEGRITY PROGRAMS						
VESO	Public Service Values and Ethics Program for Senior Officers.	3 Days	Senior officials in public and private sector organizations.	Mar 10-12,2025	21,600(Res) 1,680(Non-Res)	
VEMO	Public Service Values and Ethics for Managerial Officers	5 Days	Middle Level managers in the national and county governments.	On request	60,649(Res) 38,821 (Non-Res)	79,576(Res) 44,774(Non-Res)
COMMUNICATION MANAGEMENT PROGRAMS						
CMM	Conduct of Meetings and Minute Writing	5 Days	Officers in public and private sector organizations responsible for chairing or taking minutes in meetings	Nov 25-29, 2024	60,649(Res) 38,821 (Non-Res)	79,576(Res) 44,774(Non-Res)
RWC	Report Writing Course	5 Days	Officers responsible for preparation of reports	Sep 23-27, 2024 Apr 14-18, 2025	60,649(Res) 38,821 (Non-Res)	79,576(Res) 44,774(Non-Res)
PEEM	Government Protocol, Etiquette and Events Management	5 Days	Senior officers, protocol officers, event managers, Front office staff, and other interested persons	Oct 7-11, 2024 June 23-27,2025	60,649(Res) 38,821 (Non-Res)	79,576(Res) 44,774(Non-Res)

CODE	PROGRAM	DURATION	CATEGORY OF STAFF	DATES	STANDARD	EXECUTIVE
PRCC	Public Relations & Customer Care	10 Days	Officers responsible for customer engagement in National and County government, as well as Non - government	July 8-19, 2024 Sept 2-13, 2024 Oct 28-8 Nov, 2024 Nov 18-29, 2024 Dec 2-13, 2024 Jan 20-31, 2025 Feb 24- 7 Mar, 2025 Mar 31- Apr 11, 2025 April 14-25, 2025 May 19-30, 2025 June 23-4 July, 2025	113,666(Res) 68,586(Non-Res)	154,675(Res) 77,236(Non-Res)
PRCC-O		20 Days (Online)		Aug 5-30, 2024 Nov 4-29,2024 Mar 3-28, 2025 May 5-30, 2025	46,400(Online)	
SUPERVISORY SKILLS DEVELOPMENT PROGRAMS						
MOA	Management Course for Office Administrators	20 Days	Senior office administrators in ministries, county Governments and state corporations	July 22-Aug 16, 2024 Mar 24-Apr 18, 2025	197,618(Res) 114,989(Non-Res)	255,316(Res) 132,288(Non-Res)
MSC	Management Skills Course	20 Days	Officers in JG “G” and above or equivalent	Sep 2-27, 2024 Nov 4- 29, 2024 Feb 3-28, 2025	197,618(Res) 114,989(Non-Res)	255,316(Res) 132,288(Non-Res)
HSC	Hospitality Skills Development Course	10 Days	Officers working in housekeeping, frontoffice, food and	Sep 30-Oct 11, 2024 Mar 10-21, 2025	113,666(Res) 68,586(Non-Res)	154,675(Res) 77,236(Non-Res)

CODE	PROGRAM	DURATION	CATEGORY OF STAFF	DATES	STANDARD	EXECUTIVE
SSDC	Supervisory Skills Development Course	10 Days	Officers from National and County Government responsible for sections and service delivery units. They include officers in charge of front office, office administrative services, public communication, human resource sections, records management, accounts, finance, supply chain management, and any other first line supervisors and team leaders.	July 29-Aug 9, 2024 Nov 25-Dec 6, 2024 Jan 13-24, 2025 Feb 17-28, 2025 Mar 17-28, 2025 April 7-18, 2025 May 5-16, 2025 June 9-20, 2025	113,666(Res) 68,586(Non-Res)	154,675(Res) 77,236(Non-Res)
SSDC-O		20 Days (Online)		July 8- Aug 2, 2024 Sep 30-Oct 25, 2024 Nov 18 - Dec 13 2024 Jan 27- Feb 21, 2025 Apr 21- May 16,2025 June 2- 27,2025	46,400(Online)	
RMC	Records Management Course	20 Days	Officers responsible for maintenance of records	Aug 19-Sep 13, 2024 Oct 28- 22 Nov, 2024 Jan 27- Feb 21, 2025 May 5-30, 2025	197,618(Res) 114,989(Non-Res)	255,316(Res) 132,288(Non-Res)
PCC	Proficiency Course for Clerical Officers	10 Days	Officers preparing to sit proficiency examination	On Request	113,666(Res) 68,586(Non-Res)	154,675(Res) 77,236(Non-Res)
RPP	Retirement Planning Program	5 Days	All employees in the public service	July 29-Aug 2, 2024 Nov 25-29, 2024 Apr 7-11, 2025	60,649(Res) 38,821 (Non-Res)	79,576(Res) 44,774(Non-Res)

CODE	PROGRAM	DURATION	CATEGORY OF STAFF	DATES	STANDARD	EXECUTIVE
				June 9-13, 2025		
PSEC	Proficiency Skills Enhancement Course	20 Days	Officers in Job Group “A” to “G”	May 5–30, 2025	197,618(Res) 114,989(Non-Res)	255,316(Res) 132,288(Non-Res)
HUMAN RESOURCE AND PERFORMANCE MANAGEMENT PROGRAMS						
PIM	Productivity Improvement and Measurement	5 Days	Human resource directors and managers, development officers and quality assurance officers	Sep 16-20, 2024	60,649(Res) 38,821 (Non-Res)	79,576(Res) 44,774(Non-Res)
FINANACE AND PROCUREMENT MANAGEMENT PROGRAMS						
PPCM	Public Procurement & Contract Management	5 Days	Senior managers and Accounting officers responsible for providing general oversight of the procurement process.	Nov18-22,2024 Jan 27-31, 2025 Feb24-28,2025 May 5 -9, 2025	60,649(Res) 38,821 (Non-Res)	79,576(Res) 44,774(Non-Res)
PROJECT MANAGEMENT AND ENVIRONMENTAL PROGRAMS						
GGCE	Green Growth and Circular Economy	5 Days	Policy and senior managers at the national and county government, public sector agencies, NGOs and private sector actors Technical officers both	On Request	60,649(Res) 38,821 (Non-Res)	79,576(Res) 44,774(Non-Res)
GCPM	Green Growth & Circular Economy for Policy Makers	3 Days	Technical officers bothat the national and county governments, public sector agencies, NGOs and private sector actors	On Request	21,600(Res) 1,680(Non-Res)	

CODE	PROGRAM	DURATION	CATEGORY OF STAFF	DATES	STANDARD	EXECUTIVE
IEIA	Integrated Environmental Impact Assessment and Audit in Development	15 Days	Trainers, practitioners, managers, non-governmental organizations and other interest groups responsible for development projects.	On Request	156,507(Res) 86,547(Non-Res)	215,800(Res) 97,800(Non-Res)
CPPB	Climate Change Policy, Planning and Budgeting	10 Days	Officers in environment, agriculture, planning sectors and public agencies responsible for project management	On Request	113,666(Res) 68,586(Non-Res)	154,675(Res) 77,236(Non-Res)
CFM	County Climate Change Funding Mechanism	5 Days	Policy and Senior Managers at the National and County Governments, State Corporations and Agencies, NGOs and Private Sector Actors	On Request	60,649(Res) 38,821 (Non-Res)	79,576(Res) 44,774(Non-Res)
PMER	Project Monitoring, Evaluation & Reporting	10 Days	All public officers responsible for project management	On Request	113,666(Res) 68,586(Non-Res)	154,675(Res) 77,236(Non-Res)
PPM	Project Planning and Management	20 Days	Project managers, planners, agricultural officers, economists, human resource managers and other professionals responsible for project planning and management	Oct 14-8 Nov, 2024 Apr 7-May 2, 2025	197,618(Res) 114,989(Non-Res)	255,316(Res) 132,288(Non-Res)
RBME	Results-Based Monitoring & Evaluation	10 Days	Officers responsible for project development and management from all sectors.	July 29-9 Aug, 2024	113,666(Res) 68,586(Non-Res)	154,675(Res) 77,236(Non-Res)

SECURITY MANAGEMENT INSTITUTE

CODE	PROGRAM	DURATION	CATEGORY OF STAFF	DATES	STANDARD	EXECUTIVE
CMPB	Conflict Management and Peace Building	10 Days	Middle level Administrators in both National and County Governments	Sep 9 – 20, 2024 Feb 10 – 21, 2025 May 5 – 16, 2025	113,666(Res) 68,586(Non-Res)	154,675(Res) 77,236(Non-Res)
MARGARET KENYATTA INSTITUTE FOR GENDER AND SOCIAL DEVELOPMENT						
GDP	Gender in Development Planning Course	5 Days	All public officers in the National, and County Governments who are responsible for gender and social development and participants from the private sector.	Mar 31 - Apr 4, 2025	60,649(Res) 38,821 (Non-Res)	79,576(Res) 44,774(Non-Res)
LPSG	Leadership Program for Spouses of Governors	5 Days	The recommended participants for this Program are the spouses of governors	On Request	60,649(Res) 38,821 (Non-Res)	79,576(Res) 44,774(Non-Res)
INSTITUTE FOR DEVOLUTION STUDIES						
CRGE	County Revenue Generation Skills Enhancement Course	5 Days	County employees responsible for revenue generation, collection and control.	On Request	60,649(Res) 38,821 (Non-Res)	79,576(Res) 44,774(Non-Res)
CFM	County Climate Change Funding Mechanism	5 Days	Policy and Senior Managers at the National and County Governments, State Corporations and Agencies, NGOs and Private Sector Actors	On Request	60,649(Res) 38,821 (Non-Res)	79,576(Res) 44,774(Non-Res)

CODE	PROGRAM	DURATION	CATEGORY OF STAFF	DATES	STANDARD	EXECUTIVE
CHRM	County Human Resource Management	5 Days	Human resource management and development officers, secretariat of public service boards, and county human resource advisory committee members.	On Request	60,649(Res) 38,821 (Non-Res)	79,576(Res) 44,774(Non-Res)
ECOR	Enhancement of County Own-Source Revenue	5 Days	County officers responsible for generation, and management of revenue from local resources	On Request	60,649(Res) 38,821 (Non-Res)	79,576(Res) 44,774(Non-Res)
ROAD SAFETY PROGRAMS						
	Induction on Road Safety Management for County Transport & Safety Committees	5 Days	County Transport and Safety Committees (CTSCs), Technical support/secretariat members, NTSA, Council of Governors	Sept – Dec, 2024	60,649(Res) 38,821 (Non-Res)	79,576(Res) 44,774(Non-Res)
RRD	Road safety Research and Data Analytics	10 Days	Road Safety policy Makers, Officers dealing with data in various government MDAs and county government, CECM incharge of transport incounties, Liaison and focal officers in government MDAs dealing with road safety mainstreaming Road Transport andRoad Safety Researchers, Road Safety Officers in	June 2 – 13, 2025	113,666(Res) 68,586(Non-Res)	154,675(Res) 77,236(Non-Res)

CODE	PROGRAM	DURATION	CATEGORY OF STAFF	DATES	STANDARD	EXECUTIVE
			<p>government</p> <p>Academia and University Students, Road Safety Data Coordinators</p> <p>Regional and International road safety players, Officers and persons in charge of road transport and road safety in corporate and private sector, Civil Society and NGO and Non State actors/officers</p>			
RAS	Road safety advocacy and Strategy		<p>Civil Society and NGO and Non State actors/officers, Media practitioners, Road safety managers</p> <p>Parliamentarians Committee of road transport and road safety in parliament/County assemblies, Government managers dealing with road safety, Road safety policy makers</p>	Oct 21-Nov 1, 2024	<p>113,666(Res)</p> <p>68,586(Non-Res)</p>	<p>154,675(Res)</p> <p>77,236(Non-Res)</p>
RCA	Road Safety Compliance Audit Program	10 Days	Road safety officers, Operations personnel of PSV SACCOS and companies, Line managers and supervisors within the organization's safety management system, Transport managers and officers in ministries, state corporations and agencies	Sept 16 – 27, 2024	<p>113,666(Res)</p> <p>68,586(Non-Res)</p>	<p>154,675(Res)</p> <p>77,236(Non-Res)</p>

CODE	PROGRAM	DURATION	CATEGORY OF STAFF	DATES	STANDARD	EXECUTIVE
RSQ	Road Safety Quality Assurance	10 Days	Quality assurance officers, driving school inspectors, driver test examiners and driving instructors.	Sept 16 – 27, 2024	113,666(Res) 68,586(Non-Res)	154,675(Res) 77,236(Non-Res)
RCRM	Road Crash Risk Management Program	5 Days	Road safety practitioners, road safety enforcement officers; NTSA, traffic police, County enforcement officers, driving instructors, emergency responders and other related professions	Oct 28- 1Nov , 2024	60,649(Res) 38,821 (Non-Res)	79,576(Res) 44,774(Non-Res)
TCE	Traffic Law Compliance and Enforcement Program	15 Days	All officers whose job description includes enforcement of traffic laws	Nov 11- 29, 2024	156,507(Res) 86,547(Non-Res)	215,800(Res) 97,800(Non-Res)
DSM	Driving School Management	15 Days	Driver instructors.	Nov 11- 29, 2024	156,507(Res) 86,547(Non-Res)	215,800(Res) 97,800(Non-Res)
DISP	Skills Program	15 Days		May 5 – 23, 2025	156,507(Res) 86,547(Non-Res)	215,800(Res) 97,800(Non-Res)
DEP	Driver Test Examinations Program	10 Days	Driver examiners, driving instructors and quality assurance officers	Oct 21-Nov 1, 2024	113,666(Res) 68,586(Non-Res)	154,675(Res) 77,236(Non-Res)
SMP	Speed Management Program	3 Days	All drivers, speed limiter providers, managers and enforcers.	Sep 9 – 11, 2024	21,600(Res) 1,680(Non-Res)	

CODE	PROGRAM	DURATION	CATEGORY OF STAFF	DATES	STANDARD	EXECUTIVE
RTSC	Road and Traffic Safety for Children	10 Days	Government officers involved in children programs, Road safety traffic marshals, Teachers, Civil Society, NGO and Non State actors/officers Children handlers, Drivers, Road construction engineers Police Transport managers Education managers	Sept 16 – 27, 2024	113,666(Res) 68,586(Non-Res)	154,675(Res) 77,236(Non-Res)
RSM	Road Safety Marshals Program	5 Days	Law enforcement officers; NTSA, traffic police, County enforcement officers, construction site marshals/flaggers and other related professions.	Nov 25 – 29, 2024	60,649(Res) 38,821 (Non-Res)	79,576(Res) 44,774(Non-Res)
RCIP	Road Crash Investigation Program	10 Days	National road and transport management agencies investigation officers - NTSA, KENHA, KURRA, KERRA, County Government traffic enforcement unit, Law enforcement and accident investigation agencies-Traffic police, Insurance companies, and any other road Safety Professionals.	Sept 16 – 27, 2024	113,666(Res) 68,586(Non-Res)	154,675(Res) 77,236(Non-Res)
PER	Post- Crash Emergency Response and Care	10 Days	Policy makers Officials in voluntary organizations, Transport and road engineers, Medical personnel, Road safety professionals, Law enforcers, Researchers, Lecturers in universities and colleges teaching road safety	Oct 21-Nov 1, 2024	113,666(Res) 68,586(Non-Res)	154,675(Res) 77,236(Non-Res)

CODE	PROGRAM	DURATION	CATEGORY OF STAFF	DATES	STANDARD	EXECUTIVE
RSCP	Road Safety Communication Program	5 Days	Specifically for communication specialists, media actors, journalists in Government, county Governments, Media Houses, NGOs, INGOs and Private Sector entities.	Oct 28- 1 Nov, 2024	60,649(Res) 38,821 (Non-Res)	79,576(Res) 44,774(Non-Res)
FSE	Fundamentals on Road Safety for Engineers	5 Days	Civil Engineers, Automotive engineers, Transportation Engineers, Urban Planners, Road Safety Auditors, Traffic	Oct 28 -1 Nov, 2024	60,649(Res) 38,821 (Non-Res)	79,576(Res) 44,774(Non-Res)
CSE	Customer Service Excellence	5 Days	Civil Engineers, Automotive engineers, Transportation Engineers, ,Urban Planners, Road Safety Auditors, NTSA, Traffic Management Professionals)	On Request	60,649(Res) 38,821 (Non-Res)	79,576(Res) 44,774(Non-Res)

A. CONSULTANCIES

Daily rate is kshs.177, 062

Reimbursable Expenses

- DSA for trainers/Admin charges - covered by the client

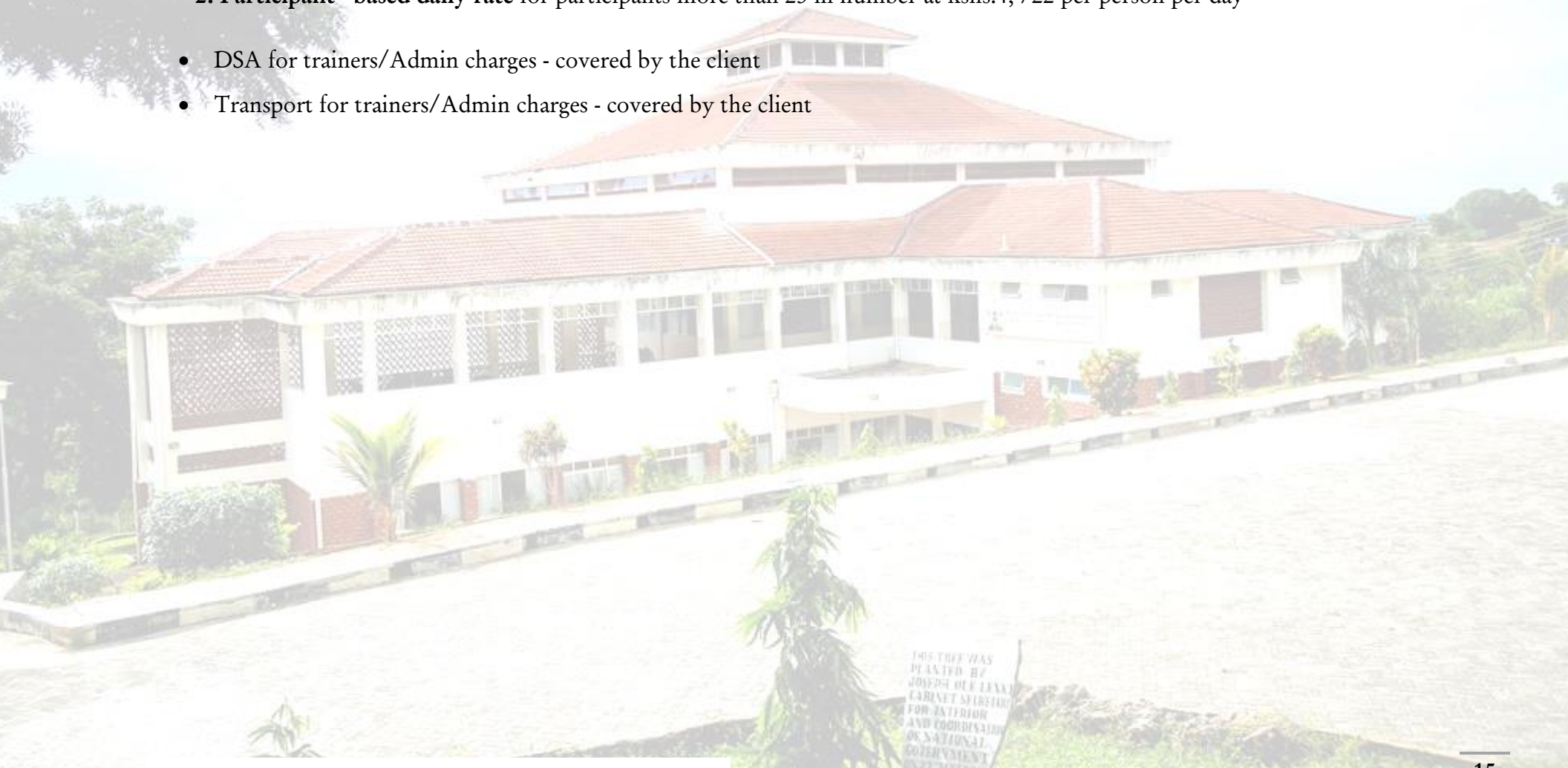
- Transport for trainers/Admin charges - covered by the client

B.OUTREACH PROGRAM

1. Assignment -based daily rate pax not more 25 at kshs. 118,042 per group per day

2. Participant -based daily rate for participants more than 25 in number at kshs.4, 722 per person per day

- DSA for trainers/Admin charges - covered by the client
- Transport for trainers/Admin charges - covered by the client



A. APPLICATION PROCEDURE

- All courses are open to participants from National and County Governments, NGOs and private organizations. Once you identify a course convenient to you based on the pre-qualifications given to the target group, kindly apply through the website www.matuga.ksg.ac.ke
- Create an account and you shall immediately receive a link in your email inbox. Also check in your spam folder as the confirmation link is sometimes saved in the spam folder. Click on the link, select Matuga campus and apply choosing the dates convenient to you.
- Upon successful application, a proforma invoice will be generated automatically from the system and saved on your portal where you will make the application. Print the invoice from the portal.
- Once your application details are verified, an offer letter will be sent to your email and a copy saved on participant portal

PAYMENT DETAILS	CONTACTS
<p>Account Name: Kenya School of Government, Matuga</p> <p>Bank: Kenya Commercial Bank</p> <p>Swift Code: KCBLKENX</p> <p>Branch: Kwale</p> <p>Bank Code: 01258</p> <p>A/C No. 1146019173</p>	<p>Kenya School of Government, Matuga</p> <p>Admissions Office</p> <p>P.O. Box 31-80406, MATUGA</p> <p>Cell: 0770 770021</p> <p>Email: admissions.matuga@ksg.ac.ke</p> <p>Website: www.matuga.ksg.ac.ke</p>